

Evaluation Rubric & Score Sheet

Needs Assessment and Benefits: The needs assessment should indicate a clear statement of need. The proposal should include how the project expands on existing curriculum in areas not funded by the district. The project should involve as many students as possible and should have a lasting impact on the school and/or district.

Score from left to right on each numbered item (0 = Not addressed, 5 = Best of Class)		
<ol style="list-style-type: none"> 1. None or poor identification of gaps or weaknesses; need for the project is poorly or not demonstrated (0,1) 2. Provides little or no baseline data or analysis to guide project (0,1) 3. Provides little or no evidence that the project will expand on existing curriculum not currently funded by the district (0,1) 4. Does not demonstrate how the project will involve students; very few students will be impacted by the project (0,1) 5. Does not demonstrate the lasting benefits of the project; no lasting benefits are evident (0,1) 	<ol style="list-style-type: none"> 1. Identifies some gaps or weaknesses; need for project not clearly defined (2,3) 2. Provides some baseline data and analysis to guide project (2,3) 3. Provides some or little evidence that the project will expand on existing curriculum not currently funded by the district (2,3) 4. Shows the project will involve an average percentage of the student population from the school and/or district; project will benefit a specific group of students (2,3) 5. Demonstrates the project will have an immediate or short time period of effectiveness (2,3) 	<ol style="list-style-type: none"> 1. Identifies very specific gaps or weaknesses; shows a definite need for project (4,5) 2. Provides clear baseline data and analysis to guide project (4,5) 3. Provides clear evidence the project will expand on existing curriculum that is not funded by the district (4,5) 4. Shows the project will involve a large percentage of the student population from the school and/or district (4,5) 5. Demonstrates the project will clearly continue to provide opportunities and/or lasting benefits for students (4,5)

Needs Assessment Sub Total _____ (Max score = 25)

Work Plan: The proposal must clearly describe the program activities based on the measurable goals and objectives of the project. The project must identify and address one or more of Pueblo District No. 70 Content Standards. The plan should include a timeline for implementation. The project must have an element of innovation.

Score from left to right on each numbered item (0 = Not addressed, 5 = Best of Class)		
<ol style="list-style-type: none"> 1. Provides little or no goals and objectives (0,1) 2. Provides little or no program activities and/or methods (0,1) 3. Provides little or no mention of Content Standards (0,1) 4. Provides little or no definition of the timeline for the program (0,1) 5. Shows little or no innovation (0,1) 6. Provides little or no evidence that goals and objectives are linked to the needs assessment (0,1) 	<ol style="list-style-type: none"> 1. Provides general goals and objectives; objectives are not clearly measurable (2,3) 2. Provides some program activities and/or methods; activities/methods are not clearly defined or outlined (2,3) 3. Mentions Content Standards but does not demonstrate how the project will address or incorporate the standards (2,3) 4. Provides a general timeline as to when activities will occur (2,3) 5. Lacks clear innovation; project is not out of the ordinary (2,3) 6. Provides some or unclear evidence that goals and objectives are linked to the needs assessment (4,5) 	<ol style="list-style-type: none"> 1. Provides clear goals and measurable objectives (4,5) 2. Provides clear and specific program activities/methods (4,5) 3. Clearly demonstrates how the project addresses one or more Content Standards (4,5) 4. Provides a definitive timeline as to when activities will occur and their duration (4,5) 5. Shows innovation; project is clearly out of the ordinary (4,5) 6. Links goals and objectives to the need assessment (4,5)

Work Plan Sub Total _____ (Max score = 30)

Evaluation Plan: Each proposal should identify evaluation methods. The success of the project should be documented and shared. Sustainability should be evident.

Score from left to right on each numbered item (0 = Not addressed, 5 = Best of Class)		
<ol style="list-style-type: none"> 1. Does not provide an evaluation tool; evaluation is poorly or not addressed (0,1) 2. Does not provide for documentation of success; success was poorly defined (0,1) 3. Project will not be shared with stakeholders; not sure who stakeholders are (0,1) 4. Provides little or no support for sustainability; the project will likely not continue after the grant period has ended (0,1) 	<ol style="list-style-type: none"> 1. Provides an evaluation tool that is vague or incomplete (2,3) 2. Has some measurable targets which may indicate progress toward meeting the goals and objectives of the project (2,3) 3. Provides for some documentation of project success; the scope of audience is somewhat limited; few stakeholders will be provided with information regarding project (2,3) 4. Provides a weak or vague plan for sustainability; it is not completely evident that project can continue after the grant period has concluded (2,3) 	<ol style="list-style-type: none"> 1. Provides an evaluation tool that is thorough and clear (4,5) 2. Has clear and measurable targets which describe progress toward meeting the goals and objectives of the project (4,5) 3. Provides for documentation of success; the project, its successes, and lessons learned will be shared with as large of audience as possible; most or all stakeholders will be provided with information pertaining to the project (4,5) 4. Provides a plan for sustainability; the project can continue after the grant period has concluded (4,5)

Evaluation Plan Sub Total _____

(Max score = 20)

Budget Justification: Requested funding should be specifically identified and as much information should be included with the budget request as possible. The project should contain an element of shared or matching funding and/or in-kind contributions.

Score from left to right on each numbered item (0 = Not addressed, 5 = Best of Class)		
1. Provides little or no description of costs; budget plan is not complete (0,1) 2. Provides for little or no shared or matching funding or in-kind contributions (0,1)	1. Provides a vague or brief description of costs; details for requested funding is limited (2,3) 2. Provides a general plan for shared or matching funding and/or in-kind contributions (2,3)	1. Provides a specific description of costs; requested funding is detailed (4,5) 2. Provides a specific and thorough plan for shared or matching funding and/or in-kind contributions are demonstrated (4,5)

Budget Justification Sub Total _____ (Max score = 10)

Needs Assessment Sub Total	_____
Work Plan Sub Total	_____
Evaluation Plan Sub Total	_____
Budget Justification Sub Total	_____
Individual Evaluator Rating (10pt. max)	_____
Grant Total	_____ (max = 95)

Amended as of 2/22/2006